

Unapproved Minutes of the Whitefish Township Board Regular Meeting – November 3, 2022 at 7:00 p.m.

Supervisor Skeans called the meeting to order at 7:00 pm.

Present: Earl Skeans, Melanie Davis, Glenn Gomery, Edson Forrester.

Absent: Richard Gratopp

A. Pledge of Allegiance

B. Amendments to Agenda: Request from Forrester to amend agenda under new business to add; Chippewa Chapter MTA, Letter of support for LARA, EPA request for access to property.

Motion by Forrester, second by Gomery to add requested agenda amendments. Motion carried yes 4 nay 0.

C. Review of Regular Minutes October 6, 2022

Motion by Davis, second by Gomery, to approve the regular minutes of October 6, 2022, as amended. **Motion carried** 4 yea, 0 nay.

D. Review of Special Minutes October 11, 2022

Motion by Davis, second by Gomery, to approve the regular minutes of October 11, 2022, as amended. **Motion carried** 4 yea, 0 nay.

E. Clerk's Report: Clerk report received via Clerk Forrester.

F. Treasurer's Report: Treasurer's report received via Treasurer Davis.

G. Supervisor's report: Supervisor's report received via supervisor Skeans. The Township is still looking for people to fill Zoning Board of Appeals.

H. Presentations of Bills: Motion by Davis, second by Forrester, to pay bills in the amount of \$77,000.74 plus the library phone bill on arrival as presented by Clerk.

Roll Call: Earl Skeans Y, Edson Forrester Y, Melany Davis Y, Glenn Gomery Y.
Motion carried. (Attachment #1)

I. Correspondence:

J. Public Comment: Received comment on the Corridor enhancement project to address the speed of traffic sooner than later when MDOT project actually starts. Would like to see no passing area from Township building to Staging parking area and signage to address approaching traffic does not stop.

K. Departmental/Committee Reports

Fire department report read by Clerk Forrester.

EMS report from Renee Gray EMS Director.

Library report; Paul Quinn- Library is operating good, new Director interview are schedule, hope to have position filled soon.

Zoning Administrator: ZA Forrester provided update report on Zoning application.

OEO: Skeans, no action to report.

Planning Commission report from Scott Erickson provided. Next meeting November 9, 2022.

WFT Environmental Clean-up committee receive Bridget Nodruft.

Corridor enhancement Project Committee received by Jon Jasinski; request that Township Board of Trustees process a resolution asking Michigan Department of Transportation to be sponsor for the TAP grant.

L. Guest Speaker: None

M. Old Business

1. **Employee Wages:** Discussion, time clocks were received and installed ready for use during November. Supervisor feels this should remain a topic for the incoming board to address.
2. **Storage unit:** Discussion, review scanning documents vs Paper files.
3. **Hall Rental:** Discussion; action should be taken to update the hall rental contract to address the cost related to events.

New Business:

1. **Doors on Rear of Hall,** Supervisor informed board of problems with entrance doors, Supervisor will be contacting vendors to address/correct issue.
2. **Chippewa Chapter of MTA,** Invoice was discussed for payment, what services are provided not obtained from Michigan Township Association. With no services why is there a need for additional expense? No action taken to obtain membership.
3. **Letter of Support for LARA:** Motion by Skeans, second by Davis, to approve Clerk Forrester to write and send a letter of support for Lea's Dream, LLC to transfer ownership 2022 class C licensed for spirits and mixed drinks. Motion carried. Roll Call: Earl Skeans Y, Edson Forrester Y, Melany Davis abstains, Glenn Gomery Y.
4. **EPA request to access property:** Motion by Skeans, support by, Davis to sign the Consent for access to the property for the Environmental Protection Agency.
Roll Call: Skeans Y, Davis Y, Forrester Y, Gomery Y, Motion carried.

Supervisor Skeans asked for one more item; presented Letter of Resignation received from Richard Gratopp effective November 4, 2022.

Adjournment; Motion by Forrester, second _____, to adjourn meeting at 7:43 p.m. lack of support motion failed.

- P. Motion by** Davis, second by Gomery for discussion, to accept the resignation from Richard Gratopp. Discussion; reference made not to accept the resignation as that would begin a 45-day clock for the Township to fill the vacancy. With the election Tuesday and new Board of Trustees starting November 20th accepting the resignation sets a restriction to having a full board for action at the December 1st meeting. Accepting the resignation and reviewing replacements during the December meeting would address the vacancy.
- Q. Supervisor Skeans;** expressed his thanks to the community for allowing him to serve as Township Supervisor.
- R. Adjournment:** Motion by Forrester, second Gomery, to adjourn meeting at 7:49 p.m. Roll Call: Skeans Y, Davis Y, Forrester Y, Gomery Y, Motion carried.