

**Whitefish Township Planning Commission Minutes
General Meeting January 12, 2022, 7pm**

Planning Commissioners in Attendance: Scott Erickson, Jack Grimes, Bill West

Absent: Richard Gratopp

Public Attendees: Reba Miller, Sheamus Miller

The General Meeting was called to order by Chair Scott Erickson at 7:05 p.m.

Roll call: West Present, Grimes Present, Erickson Present. Absent: Gratopp.

Amendments to The Agenda: None.

Review of 12/8/2021 General Meeting and Public Hearing Minutes:

Erickson moved to accept, approve and sign the General Meeting and Public Hearing Minutes of December 8th 2021 as presented. West supported. Discussion: **None**. Roll call vote: Grimes - **yes**, West - **yes**, Erickson - **yes**. **Motion passed.**

Public Comment: Public comment was asked for and none was offered.

Old Business:

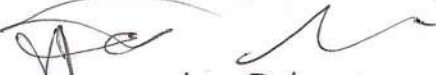
Commissioners reviewed the Approved December 8th Minutes, reaffirming each Commissioner's votes cast during the December 8th General Meeting and Public Hearing. Erickson moved to approved the reaffirmations. Grimes supported. Discussion: **None**. Roll call vote: Grimes - **yes**, West - **yes**, Erickson - **yes**. **Motion passed.**

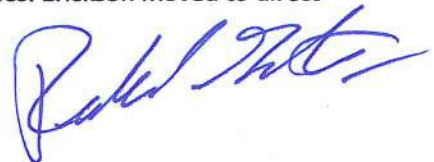
Commissioners reviewed and inspected the in-progress proposed revisions to SLU/ STR application and administration documents. Grimes moved to Table the matter. Erickson supported. Discussion: **None**. Roll call vote: Grimes - **yes**, West - **yes**, Erickson - **yes**. **Motion passed.**

Erickson presented the Agenda item "Review of SLU / STR Applications received from the Zoning Administrator, and review of all pending SLU / STR Applications." Addressing Zoning Administrator Miller with specific queries about the matter, each Commissioner asked for answers as to numbers and specifics. Zoning Administrator Miller then left the Meeting at 7:31pm. Erickson moved to table the matter for lack of information. Grimes supported. Discussion: **None**. Roll call vote: Grimes - **yes**, West - **yes**, Erickson - **yes**. **Motion Passed.**

Commissioners reviewed the single page document by Zoning Administrator Miller dated July 2021, showing estimated costs to Whitefish Township regarding the Short Term Rental Application, enforcement, and administrative process. Erickson moved to table the matter due to the Zoning Administrator's absence, and pending verification of the actual costs to Whitefish Township regarding the Short Term Rental Application, enforcement, and administrative process. West seconded. Discussion: **None**. Roll call vote: Grimes - **yes**, West - **yes**, Erickson - **yes**.

Commissioners reviewed and discussed documents provided to the Planning Commission by the Whitefish Township Environmental Cleanup Committee, showing details of the present status of efforts long underway to get the matter expedited and hopefully resolved, and showing contact information for Governmental Representatives and other involved Agencies and Authorities. Erickson moved to direct


Bill West 26 Jan 2022
Scott Erickson 1-26-22



Secretary West to draft a proposed letter for consideration by the Planning Commission at the scheduled March 9, 2021 Planning Commission General Meeting. Grimes supported. Discussion – None. Roll call vote: Grimes – yes, West – yes, Erickson – yes. **Motion passed.**

New Business:

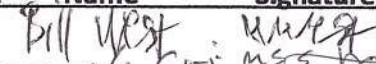
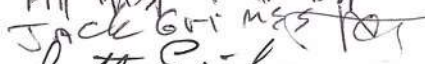


Agenda item “Review, discuss, and query the ZO / ZEO about enforcement of the ZO regarding complaints received about Short Term Rentals.” Erickson moved to table the matter due to the Zoning Administrator's absence. West supported. Discussion – None. Roll call vote: Grimes – yes, West – yes, Erickson – yes. **Motion passed.**

Commissioners reviewed the Proposed Moratorium for Short Term Rentals (Zoning Ordinance Amendment) document prepared by Township legal counsel and already approved for recommendation to the Board of Trustees at the October 13th 2021 Planning Commission General Meeting. Commissioners reviewed the letter sent to the Board of Trustees on November 10th, 2021 by then PC Chair West, announcing the Planning Commission's vote of approval and asking the Board to place the matter on the Agenda for the next Board Meeting. Erickson moved to accept the Chair's letter to the Board and to schedule a Public Hearing on this matter for February 2nd, 2022, 7pm. Grimes supported. Discussion – None. Roll call vote: Grimes – yes, West – yes, Erickson – yes. **Motion Passed.**

Commissioners reviewed the Proposed Zoning Ordinance Wording Change (aligning the WT ZO Public Notice language to State law as to Public Notifications deadlines) (Zoning Ordinance Amendment) document prepared by previous Planning Commission Secretary Humphrey, and already approved for recommendation to the Board of Trustees at the October 13th 2021 Planning Commission General Meeting. Commissioners reviewed the letter sent to the Board of Trustees on December 15th, 2021 by then PC Chair West, announcing the Planning Commission's vote of approval and asking the Board to place the matter on the Agenda for the next Board Meeting. Erickson moved to accept the Chair's letter to the Board and to schedule a Public Hearing on this matter for February 2nd, 2022, 7pm. Grimes supported. Discussion – None. Roll call vote: Grimes – yes, West – yes, Erickson – yes. **Motion Passed.**

Meeting Adjournment: Erickson moved to adjourn the Meeting. West supported. Discussion – None. Roll call vote: Grimes – yes, West – yes, Erickson – yes. **Motion Passed. Meeting Adjourned at 8:35pm.**

Minutes prepared by Bill West, PC Secretary January 14th 2022

Approvals:	Name	Signature	Date
	Bill West		26 Jan 2022
	Jack Grimes		26 2022
	Scott Erickson		1-26-22
			

***** ABBREVIATIONS USED IN THESE MINUTES *****

- ZO = ZONING ORDINANCE
- WT = WHITEFISH TOWNSHIP
- PC = PLANNING COMMISSIONER
- SLU = SPECIAL LAND USE
- STR = SHORT TERM RENTAL