

**Unapproved Minutes of the Whitefish Township Board
Regular Meeting – November 5, 2020 at 8:00 a.m.**

A. Call to Order and Roll Call

Ertel called the meeting to order at 8:00 a.m.

Present: Frank Lada (Y), Edson Forrester (Y), Richard Gratopp (Y), Karen Bender (Y), Darryl Ertel (Y).

Absent: None

B. Pledge of Allegiance

C. Amendments to Agenda

Motion by Ertel, second by Forrester, to add the approval of the resolution to enter into the Chippewa County Interlocal Agreement for County Designated Assessor to the agenda. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

Motion by Ertel, second by Lada, to approve Whitefish Township Board Resolution 11052020D as presented. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

D. Review of Minutes

Motion by Bender, second by Ertel, to approve the minutes of the October 1, 2020, Regular Meeting as presented. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

E. Clerk's Report

Clerk's report received via Karen Bender.

F. Treasurer's Report

Treasurer's report received via Frank Lada. (Attachment #1)

G. Supervisor's report

Supervisor's report received via Darryl Ertel. (Attachment #2)

H. Presentations of Bills

Motion by Bender, second by Lada, to pay bills in the amount of \$106,903.94. (Attachment #3). Discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

I. Correspondence/Recognition/Announcements

- Bender thanked Sue Elenbaas, Greg Crampton and Shirley Clark for providing food for the election workers.
- Bender thanked Dale Graham in helping with election set-up.

- Bender thanked all the Election workers including Al English from Trout Lake Township for dedication and hard work to execute well on a very busy election day.
- Bender thanked Cathy Maleport for her support during this year.
- Bender thanked the Board, Township employees, and community members for their patience, guidance, and understanding while learning the Clerk duties and for giving her the opportunity to serve.
- Ertel thanked the current Board, as well as Wanda Knox and Sue Anway for their support during his term.
- Ertel thanked the Clerk for getting through the elections and the Treasurer for getting through the taxes.

J. Public Comment

Public comment received.

K. Departmental/Committee Reports

- Fire department report received via Edson Forrester. (Attachment #4).
- EMS report received via Renee Gray. (Attachment #5).
- Library report received via Rick Bicknell.
- Zoning Administrator/OEO/ZBA report received Edson Forrester. (Attachment #6).
- Planning Commission met twice in October to pass the Resolution of Adoption for the Recreation Plan.
- No Assessor report received.
- WFT Environmental Cleanup Committee report received via Bridgit Nodurft, Kelli Conway, and Rick Bicknell.

L. Old Business

1.

M. New Business

1. Recreation Plan Resolution

Motion by Ertel, second by Forrester, to approve Whitefish Township Resolution 11052020A to adopt the 2021-2025 Recreation Plan as presented. Discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

2. Planning Commission opening

Ertel announced that there is an opening on the Planning Commission. Applications can be submitted to the Township Supervisor.

3. Zoning Board of Appeals Opening

Motion by Ertel, second by Bender, to place Paul Quinn on the Zoning Board of Appeals. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

4. Master Plan

Motion by Ertel, second by Forrester, to hire Eastern UP Regional Planning to work on the Township Master Plan, not to exceed \$13,860.00. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

5. Liquor License Resolution

Motion by Forrester, second by Ertel, to approve a Liquor License Application for Wheelhouse Diner, Inc., MCL 436.1531 section 3 located at 32520 W M-123, Paradise as presented. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

6. Coastal Grant Resolution

Motion by Ertel, second by Lada, to approve Resolution 11052020B regarding application for a Coastal Grant for Saturn Park improvements as presented. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

Motion by Ertel, second by Forrester, to approve Resolution 11052020C regarding application for a Coastal Grant for Sunrise Park improvements as presented. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

7. Budget Adjustments

a. Motion by Bender, second by Lada, to add a budget amount of \$35,602.81 to the EMS budget under GL code 210-651-917.000: Capital Outlay for the lease payment on the 2019 Ambulance. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

b. Motion by Bender, second by Ertel, to close Street Lighting Fund, and move expenses already charged to fund in this fiscal year to the General fund. No discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

c. Motion by Bender, second by Forrester, to close ES Debt Service Fund, and move expenses to the EMS and Fire funds with a 50-50 split and make the corresponding budget amendments. Discussion.

Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

- d. Motion by Bender, second by Lada, to close the Marie DePetro fund. No discussion.
Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.
- e. Motion by Bender, second by Lada, to close the Airport fund as a separate fund and move it into the General fund as a designated use fund. Discussion.
Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.
- f. Motion by Bender, second by Gratopp, to allow the Clerk to make journal entries in the General Checking and Money Market accounts to correct the cash balances as they were previously recorded in QB and transferred into BS&A. No discussion.
Roll Call Vote: Lada - (Y); Forrester - (Y); Gratopp - (Y); Bender – (Y); Ertel – (Y). Motion carried.

N. Land Division

No land divisions.

O. Sign and Return Minutes to Clerk

Signed minutes returned to the clerk.

P. Adjournment

Motion by Forrester, second by Lada, carried to adjourn meeting at 10:01 a.m.