

Unapproved Minutes of the Whitefish Township Board Regular Meeting – May 7, 2020 at 8:00 a.m.

A. Call to Order and Roll Call

Ertel called the meeting to order at 8:00 a.m.

Present: Frank Lada, Karen Bender, Edson Forrester, Darryl Ertel, Richard Gratopp.

Absent: None

B. Pledge of Allegiance

C. Amendments to Agenda

Gratopp requested a discussion regarding meeting times for the regular Township Board meetings be added to the agenda. No objections noted.

D. Review of Minutes

Motion by Ertel, second by Bender, to approve the minutes of the April 2, 2020, Regular Meeting as presented. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

Motion by Ertel, second by Bender, to approve the minutes of the May 7, 2020 Special Meeting as presented. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

E. Clerk's Report

Clerk's budget report received via Karen Bender.

1. Letter of Support for Great Lakes Shipwreck Historical Society presented for board member's consideration and signature.

Motion by Ertel, second by Bender, to provide letter of Support to the Great Lakes Shipwreck Historical Society. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

2. Five individuals filed their documents to appear on the August Primary Ballot – 3 for the Library board, 2 for Township board positions.
3. April paychecks have been mailed.
4. Chart provided of all the wages that were approved at last year's Annual Meeting. Proposal made to complete the chart prior to the Annual Meeting in order to be presented under a single motion rather than individual motions for each line item. Board members and department managers asked to review and provide wage information to the Clerk.
5. Feedback received from the DNR on the Michigan Natural Resource Trust Fund Grant Application for the expansion of Saturn Memorial Township Park. There are 4 items that require additional information to be provided by May 15.

F. Treasurer’s Report

Treasurer’s report received via Frank Lada. (Attachment #1). All tax funds for 2019 have been received from the county.

G. Supervisor’s report

Supervisor’s report received via Darryl Ertel.

1. The project to run fiber optic through the Township will begin on May 12.
2. On May 19, portable veterinary services will be available for residents. Dr. Jill Lynn will be stationed in the parking lot at the Community Center.
3. Latest cell tower lease agreement with attorney input provided for information purposes.
4. Paradise Chamber of Commerce provided an announcement of event cancellations, including Blueberry Festival and the marathon.
5. Gravel delivered to the Transfer Station this month to be spread around. Trash compactor broke down and needs parts to be repaired. Additional dumpster brought in to handle volume until repairs can be made.
6. Discussion took place regarding status of fireworks for this year.

H. Presentations of Bills

Motion by Ertel, second by Lada, to pay bills as presented in the amount of \$71533.47 (Attachment #2). No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

I. Correspondence/Recognition/Announcements

J. Public Comment

Public comment received regarding fireworks and transfer station fees.

K. Departmental/Committee Reports

1. Fire department report received via Edson Forrester.

Motion by Ertel, second by Lada, to allow the acting Fire Chief to sign FS Agreement No: 16-FI-11091000-008, Operating Plan with the US Forest Service. Discussion followed.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

2. EMS report received via Renee Gray (memo).
3. No Library report received.
4. Zoning Administrator/OEO report received Edson Forrester.

Motion by Ertel, second by Gratopp to reimburse the application permit fee of \$100.00 for property 016-234-053-00 when requested. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

5. No Zoning Board of Appeals activity to report.
6. No Planning Commission report received.
7. No Assessor report received.

L. Old Business

1. Fire and EMS

Motion by Gratopp, second by Ertel, that information regarding status of certifications, safety, and training requirements be provided to the Township Board on a routine basis. Discussion followed.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

M. New Business

1. Chloride order for 2020

Motion by Ertel, second by Bender, to approve funding for two applications of 8500 gallons each. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

2. Salary Resolution

Motion by Bender, second by Forrester, to approve Salary Resolution 05072020 as presented. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

3. Disposal of Surplus Equipment

Motion by Ertel, support by Bender, to allow the Supervisor to sell the old riding lawn mower and trailer once Stay Home Executive Orders allow for it. Each will be sold separately after advertised locally for a 2-week period and subsequently awarded to the highest bidder. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

4. Park

Motion by Ertel, second by Bender, to name the Township property on the north side of the County Road Commission building “Sunrise Park”, to distinguish it from other properties. Discussion followed. A survey has been requested to establish boundaries for future use by residents.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

5. Capital Improvement

Motion by Ertel, support by Bender, to hire Maleport Construction Company to install new concrete around the backside of the Community Center as well as portions of the sidewalk coming from the parking lot, not to exceed \$8,600.00. Discussion followed.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

6. Budget

Motion by Ertel, second by Bender, to allow the Clerk to make year-end budget adjustments as necessary. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

7. Release of Reverter Resolution

Motion by Bender, second by Lada, to approve the Release of Reverter Option Resolution and application as presented. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

Motion by Ertel, second by Bender, to name the former Groomer Barn structure “Whitefish Township Wilderness Fire Station”. Discussion followed. Motion withdrawn.

Motion by Ertel, second by Bender, to name the former Groomer Barn structure “Whitefish Township Wilderness Emergency Response Station”. Discussion followed.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

8. Transfer Station

Motion by Ertel, second by Bender, to extend the suspension of Transfer Station fees for township taxpayers until the September 3 board meeting. Discussion followed to address earlier public comment.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

9. Meeting Schedule

Motion by Gratopp, second by Forrester, to change regular Township Board meeting times for June through September to 7:00 p.m., not to include the Annual Meeting. No discussion.

Roll Call Vote: Lada - Y; Gratopp - Y; Forrester - Y; Bender – Y; Ertel – Y. Motion carried.

N. Land Division

No land divisions.

O. Sign and Return Minutes to Clerk

Signed minutes returned to the clerk.

P. Adjournment

Motion by Forrester, second by Lada, carried to adjourn meeting at 9:00 a.m.