

Unapproved Minutes of the Whitefish Township Board Special Meeting – January 22, 2020 at 9:00 a.m.

A. Call to Order and Roll Call

Supervisor Ertel called the meeting to order at 9:00 a.m.

Present: Frank Lada, Karen Bender, Darryl Ertel, Richard Gratopp.

Absent: Edson Forrester

B. Pledge of Allegiance

C. Public Comment

Steve Guidebeck requested the Board send a thank you letter be written to the Sparta Fire Department for their equipment donation.

Rick Bicknell provided an update regarding the County Road Commission property cleanup effort.

D. Old Business

- 1. Planning Commission opening:** The Township is seeking persons interested in serving as a member of the Planning Commission.

E. New Business

1. Policies and Procedures

- a. Library Bill Payment Policy:** Discussion took place with Bicknell regarding a proposed procedure for how Township Library bills are handled. Lada to provide a copy of the agreement between the Township and the Library regarding each entity's responsibility for expenses to the Library Board Treasurer (Bicknell) for review.
- b. Land Division:** The Board approved an increase in fees as documented in the December 2018 Board Meeting Minutes. Bender will update the policy book to reflect the approved fees.
- c.** All policies updated in the November 2017 Board Meeting have been updated in the policy book. Policies updated in the December 2017 Board Meeting and beyond are in the process of being updated and added to the policy book.
- d. Property Exemption for Taxes:** Motion by Ertel, second by Lada, to update the poverty guidelines in the policy book to the 2020 Poverty Guidelines published by the Federal Government on January 17, 2020. Motion carried.
- e. Social Media:** A more recent version of a Social Media policy for the Township was incorporated in December 2015. Discussion took place regarding appropriate use of social media for EMS and Fire Departments. Bender to investigate further with Nikki Craig regarding the background of the Township social media accounts.

