

**Unapproved Minutes of the Whitefish Township Board  
Regular Meeting – May 1, 2019 at 7:00 p.m.**

Supervisor Ertel called the meeting to order at 7:00 p.m.

Present: Frank Lada, Richard Gratopp, Wanda Knox, and Darryl Ertel.

Absent: Edson Forrester.

Pledge of Allegiance.

No amendments to the agenda.

Motion by Gratopp, second by Ertel, to approve the minutes of the April 3, 2019 regular meeting as presented. Motion carried.

Clerk's report received via Wanda Knox.

Treasurer's report received via Frank Lada. (Attachment #1)

Supervisor's report received via Darryl Ertel.

Motion by Ertel, second by Lada, to pay bills as presented in the amount of \$ 27,877.33. Motion carried. (Attachment #2)

Correspondence received.

Public comment received.

**Committee Reports**

Fire department report received via Steve Guidebeck.

EMS report received via letter from Renee Gray. (Attachment #3)

Library report received via Scott Erickson.

No zoning administrators report received.

No Ordinance Enforcement Officer (OEO) report received.

Motion by Knox, second by Gratopp, to authorize the supervisor to set zoning administration and Ordinance Enforcement Office hours through out the year as needed. Motion carried.

No Zoning Board of Appeals report.

Planning Commission report received via Richard Gratopp.  
Assessor report received letter from Chris Ledgerberger.

### **Old Business**

The township is still seeking persons interested in serving as a member on the Zoning Board of Appeals.

### **New Business**

Budget Adjustment.

Motion by Ertel, second by Gratopp, to allow the clerk to make budget adjustments as needed.  
Motion carried.

Audit Procedures.

Motion by Ertel, second by Knox, to adopt the "Audit Procedures for Granting or Removal of Real Property Exemptions" as presented. Motion carried. Roll call:  
(Attachment #4)

Buildings and ground maintenance.

Motion by Ertel, second by Lada, to authorize supervisor Ertel to hire Hi-Tec Building Services to strip and wax the community center floor. Cost shall not exceed \$2,100. Motion carried.

Set budget workshop dates.

Motion by Knox, second by Ertel, to set the annual meeting for June 30, 2019 at 9:00 a.m.  
Motion carried.

Set budget workshop for Monday 6, 2019, Tuesday 7, 2019, and Wednesday 8, 2019 at 8:00 a.m.

Salary resolution.

Motion by Gratopp, second by Lada, to approve the salary resolution as presented. Motion carried. (Attachment #5)

Roll call: Lada – yes, Gratopp – yes, Knox – yes, Ertel – yes.

Land Division.

Signed minutes returned to the clerk.

Motion by Knox, second by Lada, carried to adjourn meeting at 7:37 p.m.